



ARIAS SOCIETY

Assam Rural Infrastructure and Agricultural Services Society

(An Autonomous Body of the Govt. of Assam)

Agriculture complex, Khanapara, G.S. Road, Guwahati-781022 (Assam, India)

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Minutes of the 32nd Meeting of the Governing Body (GB) of the ARIAS Society held on 6th Oct. 2018 at 11.00 AM in Board Room, Assam Administrative Staff College, Guwahati.

The 32nd Meeting of the Governing Body of ARIAS Society was chaired by Shri V. S. Bhaskar, IAS, Additional Chief Secretary to the Govt. of Assam (Agriculture Department), Agriculture Production Commissioner (APC) and Chairman, ARIAS Society in the presence of members of GB and other Officials of the Govt. of Assam. The list of officials who attended the meeting is annexed at **Appendix-1**.

At the outset, the Addl. CS (Agri.), APC & Chairman, ARIAS Society welcomed all the members & officials present and then requested the State Project Director (SPD), ARIAS Society to proceed as per the Agenda. A detailed presentation was made on the Agenda Items for discussion and after threadbare deliberations the following decisions have been taken by the GB in the meeting:

Item No.1: Approval of the Minutes of the 31st Governing Body (GB) meeting of ARIAS Society: The Minutes of the 31st GB Meeting held on 22nd May, 2018 were circulated to all the members of the GB vide memo No. ARIAS/APART/336/2018/20-A, dated 25th May, 2018. No comments/ observation on the minutes have been received. However, with respect to item no. 7 of the minutes, it was informed that though State Project Management and Coordination Committee (SPMCC) for ACCSDP has already been formed, members from the Deptts. of T&D, IT, Finance & AMTRON were not included in the Committee. Accordingly, a letter has been written to Commissioner & Secretary, AR&T by the SPD on 27th Sep. 2018 to include these Departments/Agency in the SPMCC. **Action: AR&T Deptt and follow up by ARIAS Society.**

Item No. 2: Review and approval of the Action Taken Report (ATR) on the Minutes of the 31st GB Meeting: The ATR on the Minutes of the 31st GB Meeting was reviewed and approved by the GB.

Item No. 3: Appraisal of the current implementation status of World Bank financed Assam Agribusiness & Rural Transformation Project (APART): A detailed presentation on current implementation status of APART was made before the GB. The GB noted the current status of the project and made the following suggestions:

- a) A DO letter shall be issued from APC to all the implementing Departments of APART to hold the first meeting of Core Project Implementation Unit (CPIU) within 15th November'2018 and report compliance to the APC. **Action: Concerned implementing Departments of APART; (PCU to put up draft letter to APC urgently).**
- b) The PCU shall conduct a sample check on the procurements relating to the Demonstration Programs at District level and submit a report to the SPD and also place the same in next GB. **Action: PCU, ARIAS Society.**
- c) Demonstrations shall be monitored regularly by the concerned Directorates/AAU and report shall be submitted to PCU in a timely manner. **Action: Concerned Directorates/ AAU (PCU to follow up).**
- d) Directorate of Horticulture & Food Processing (DoH&FP) shall ensure completion of all the procurements on immediate priority basis following World Bank's procurement procedures for APART. **Action: DoH &FP**
- e) With regards to any direct procurement of vaccines proposed by AHVD, the justification needs to be validated by ILRI, ahead of PCU moving the World Bank for approval of Direct Contracting: **Action: AHVD & ILRI**
- f) With regards to collection and processing of milk from project areas, a joint meeting involving Commissioner & Secretary- Animal Husbandry & Veterinary Deptt. (AHVD), SPD-ARIAS Society, Director-AHVD, Director-Dairy Development, MD-WAMUL, needs to be organized to come out with an arrangement for ensuring that there is no conflict between these entities. **Action: CPIU, AHVD**
- g) A joint meeting involving Vice Chancellor-AAU, Additional Chief Secretary- Fisheries, Secretary-Fisheries, SPD-ARIAS Society, Director-Fisheries, Director of Research (Agri) AAU, Dean-College of Fisheries, shall be organized to prepare a road map for Fisheries sector in Assam to be presented in the next GB meeting by the Secretary-Fisheries. **Action: CPIU, Fisheries Department.**
- h) WAMUL to complete all the procurements included in the AWP:2018-19, and make the related payments to vendors/suppliers by 31st March, 2019. **Action: WAMUL**

- i) PWRD shall identify the remaining 23 km of roads (out of the 50 km targeted in AWP:2018-19) immediately and submit proposal for improvement to ARIAS Society by 30th Nov.2018. While identifying the roads, PWRD's district officials shall consult the General manager-District Industries & Commerce Centres (DICC), Head of the District Level Offices of Agriculture, AH & Veterinary, Fishery, ASAMB, ASWC, etc. **Action: PWRD**
- j) The Commissionerate of Industries & Commerce would make a presentation to the APC/Chairman-GB at the earliest, highlighting the road-map for implementing the concerned subcomponents of APART, including activities to be done with regards to the Agribusiness Investment Fund Support (Subcomp A-3) and also the details of activities to be carried out by the DICCs, based on the provisions in the Project Implementation Plan (PIP) and the Project Appraisal Document (PAD). **Action: Commissionerate of Industries and Commerce**
- k) Three Positions i.e. (i) Business Incubation Manager (ii) Business Development Manager and (iii) Procurement and Contract Administration Manager have been sanctioned with the approval of the World Bank for Guwahati Biotech Park whose salaries shall be funded from APART for a period of one year. These positions may be advertised on priority. **Action: PCU, ARIAS Society**

Item No. 4: Appraisal on the progress of work by service providers including international agencies: A detailed presentation on the progress of work by services provider agencies and international agencies was made. The GB noted and appreciated the progress. The GB advised that a proposal may be moved to the World Bank seeking concurrence to send a team of Senior Government officials comprising Secretaries/Commissioner & Secretaries/Addl. Chief Secretaries of the implementing Departments of APART, on an exposure trip/study visit to the Head Quarters of the selected International Knowledge partners of APART.

Item No. 5: Appraisal on the current implementation status of the World Bank financed ACCSDP: A detailed presentation on the current implementation status of the ACCSDP was made before the GB. The GB noted the progress and suggested for holding a meeting of the State Project Monitoring and Co-ordination Committee (SPMCC) immediately after the new Departments/Agency (*viz. representatives from the IT, Finance and T&D, Deptts. and the MD-AMTRON*) are included in the SPMCC. This meeting shall be chaired by Commissioner & Secretary, AR&T Deptt.- cum- Chairman, SPMCC. **Action: ARIAS Society**

Item No. 6: Approval of Annual accounts of ARIAS Society for the FY 2016-17: The Annual accounts of ARIAS Society for the FY 2016-17 prepared by M/s Sanjay Hazarika & Co., Chartered Accountants, were placed before the GB and the same was approved by the GB. The approved Annual Accounts are to be submitted to Accountant General (AG), Assam for audit. **Action: ARIAS Society**

Item No. 7: Implementation of Value Chain Development Plan (VCDP) under APART: The GB opined that the relevant details and rationale for preparing the VCDP in-house or through an outsourced agency shall be placed in file to the APC through SPD, for consideration and approval for moving the World Bank on the matter. **Action: ARIAS Society**

Item No. 8: Operating Expenses of District Level Coordination Committee (DLCC) under APART headed by the Deputy Commissioners: It GB decided that the matter be placed in file to the APC through the SPD along with the estimated expenditure amount with cost break-up, for consideration & approval. **Action: ARIAS Society**

Item No. 9: Setting up Market Intelligence Cell (MIC) at ASAMB under APART: The GB approved the proposal for hiring of individual experts to set up the MIC as an alternative to hiring of a consulting agency. **Action: ASAMB under supervision of ARIAS Society**

Item No. 10: Discussion on probable exit of NDDB from the management of WAMUL vis-a-vis World Bank's concern relating to APART's support to WAMUL: The APC informed that NDDB will continue to manage WAMUL till an alternate suitable agency is finalized for the purpose. Accordingly, GB directed that funds flow to WAMUL should continue as per the approved AWP under APART. **Action: ARIAS Society.**

Item No. 11: Pending placement of coordinators from implementing Deptt/ Directorates/ Agencies in PCU for APART: The GB directed that a letter be sent from the APC to the senior most Secretaries of the defaulting Departments to urgently place fulltime coordinators for in the PCU. **Action: ARIAS Society/Concerned Deptts.**

Item No 12 (A): Revision of AWP 2018-19 of APART

- a) **Agriculture: Inclusion of funds for minikits based demonstration under IRRI supported activities (new item):** The GB approved the proposal for inclusion of 5000 minikit based Demos. in the AWP 2018-19, subject to transfer of corresponding funds earmarked in the AWP:2018-19 of AAU already approved by GB. Accordingly, OPIU-Agri shall submit sanction and fund release proposal for the amount, which shall be processed by the PCU on priority. The OPIU-Agri and OPIU-AAU shall place the updated AWP in the next GB for appraisal. **Action: OPIU-Agri and ARIAS Society.**



- b) **AAU: Recurring Expenses for maintenance of machines and post harvest equipment, including new machine purchase (new item):** As the proposed revision is within the overall allocation for OPIU-AAU in the already approved AWP 2018-19, the proposal may be processed in file for consideration and approval by the SPD, ARIAS Society. However, the OPIU-AAU shall place the updated AWP in the next GB for appraisal. **Action: OPIU-AAU and ARIAS Society**
- c) **ASWC: Inclusion of estimated cost (Rs. 3.74 lakhs) for setting up office accommodation for OPIU at ASWC HO in the AWP 2018-19:** As the proposal is within the overall allocation for OPIU-ASWC in the already approved AWP 2018-19, the proposal may be processed in file for consideration and approval by the SPD, ARIAS Society. However, OPIU-ASWC shall submit the updated AWP to the next GB for appraisal.
- d) **AHVD: (i) Demo on Modern Housing Tech-Field Days (ii) Conducting a state level Veterinary Officers Workshop regarding State Pig Breeding Policy:** As the proposal is within the overall allocation for OPIU-AHVD in the already approved AWP 2018-19, the proposal may be processed in file for consideration and approval by the SPD. However, OPIU-AHVD shall place the updated AWP in the next GB for appraisal.
- e) **Dairy: Training of 34 Food Safety Officers at National Institute of Food Technology and Entrepreneurship Management and organizing a Seminar on SDGs of Dairy Development:** As the proposal is within the overall allocation for OPIU-Dairy in the already approved AWP 2018-19, the proposal may be processed in file for consideration and approval by the SPD, ARIAS Society. However, OPIU-Dairy shall place the updated AWP in the next GB for appraisal.
- f) **Horticulture & FP: Proposal relating to (i) Exploratory and diagnostic survey, 3 workshops; (ii) Workshop to review potato value chain constraints and finalize district level value chain development plan(new); (iii) Workshop- inviting the public and private sector involved in seed systems and farmers; (iii) Workshop- inviting the public and private sector involved in seed systems and farmers; (iv) Exposure visits for ATMs, AAU, DoH and private sector partners to understand seed multiplication system in temporary net houses; (v) Workshop to review survey results and develop strategies for climate resilient potato cultivation; (vi) Diagnostics of diseases, viruses and taxonomic services; (vii) Training on establishment of field demos by master trainers, ATMA; (viii) Demonstrations of farm mechanization:** As the proposal is within the overall allocation for OPIU-HoFP in the already approved AWP 2018-19, the proposal may be processed in file for consideration and approval by the SPD and APC. However, OPIU-H&FP shall place the updated AWP in the next GB for appraisal.
- g) **Fisheries: Proposal relating to (i) Up-gradation of existing State Lab. at Guwahati & setting up of Zonal Mini Labs (ii) Pilot project on Vannami culture (Freshwater shrimp) (iii) Up-gradation of Freshwater prawn hatchery at Guwahati (iv) Up-gradation of Ornamental Fish Hatchery & setting up of Magur breeding & rearing Centre including bio-security arrangement at RFTI, Amranga (v) Manpower Cost for Addl. Staff [AE(C)-1, JE-(C)1, TEF-3] for OPIU (vi) GIS Set up at Meen Bhawan:** As the proposal is within the overall allocation for OPIU-Fishery in the already approved AWP 2018-19, the proposal may be processed in file for consideration and approval by the SPD, ARIAS Society and APC. However, OPIU-Fishery shall place the updated AWP in the next GB for appraisal.

Item No 12 (B): Revision of AWP 2018-19 of ACCSDP: Increase in the allocated amount for the activity relating to 'Third party verification of DLIs (Disbursement Link Indicators)' from Rs.50 lakh to Rs.72 lakh due to the contract price arrived after the procurement process (by adjustments with the approved AWP): As the proposal is within the overall allocation for the ACCSDP in the already approved AWP 2018-19, and relates to contract price, the proposal may be approved by the SPD. However, PCU shall place the updated AWP in the next GB for appraisal. **The GB further directed the PCU-ARIAS Society to ensure that there is no duplicity of activities under ACCSDP vis-à-vis other similar activities taken up by the State Govt. under the different schemes.**

Item No 13: Provision of Maternity and Paternity leave in the HR Policy of ARIAS Society: The GB decided that the existing Government of India rules/policy shall be followed.

Item No 14: Any other matter with the permission of Chair:

- a) **Calculation error in the cost of seeds for IRRI supported cluster demos. and approval of the changes thereof as a result of adjustments (without any change in overall cost):** The GB approved the matter.
- b) **Nomination of Nodal Officer from Line Dept. (SH&T):** The GB recommended that Mr. Ratan Phatowali should continue as Nodal Officer from Directorate of Sericulture and Mr. Giren Sarkar should continue as Nodal Officer from Directorate of Handloom & Textiles, and directed the SPD to communicate with the senior most Secretary of the Sericulture, H&T Dept. on the matter. **Action: ARIAS Society**



- c) **Approval of revised Unit Cost for raising of Som/Kesseru plantation to be raised during 2018-19:** The GB asked the Directorate of Sericulture to go ahead with the procurement of seedlings and the price discovered through the procurement process may be taken as the price for the purpose of the allocation in the AWP: 2018-19. In the event there is any need to change the allocations to the line items in the AWP:2018-19, the SPD is authorized to approve the same, provided it remains within the overall allocation for OPIU-Seri. **Action: Directorate of Sericulture**
- d) **Shifting the AWP allocation of IEC/Awareness campaign amount from PCU to OPIU-H&T.** The GB decided that the matter may be placed in file before SPD and APC for decision. **Action: Directorate of H&T**
- e) **Weavers training in 5 project districts in 2018-19:** The GB decided that the matter may be placed in file before SPD and APC for decision. **Action: Directorate of H&T**
- f) **Mismatch in number of rearing house & number of beneficiaries, proposed in PIP by Directorate of Sericulture:** A Committee headed by Director of Agriculture with SPD, ARIAS Society as Member Secretary shall decide on the matter. A presentation will be made to the Committee by Director, Sericulture and report will be placed before the Chairman, ARIAS Society. **Action: Directorate of Agri & Directorate of Sericulture.**
- g) **Fund transfer from OPIU-AHVD to the District Offices:** The GB decided that the matter may be placed in file before SPD and APC for decision. **Action: AHVD**
- h) **Procurement of items under Direct Contract method:** The GB decided that there shall not be any procurement under Direct Contracting method, unless it is established through an open competitive or any other transparent process that the item is proprietary in nature and obtainable from only one source and the quoted prices are reasonable and consistent with the market rates for items of a similar nature. Moreover, it needs to be ensured that the specification set for the item are not skewed towards a particular manufacturer, when there are equivalent or better variants are available which meet the requirement.
- i) It shall be mandatory for procurement of the common Goods through the GeMportal and only in case the goods (of required specification or within required delivery period etc.) are not available on the GeM portal, the purchasing entity may procure the item through other methods of procurement as applicable for APART.

The meeting ended with a vote of thanks from the Chair.

Minutes approved by



(V. S. Bhaskar, IAS)
Additional Chief Secretary (Agriculture etc.)
Agriculture Production Commissioner &
Chairman, ARIAS Society

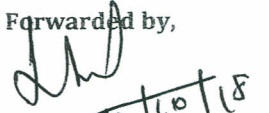
Memo No. ARIAS/APART/336/2018/34- A

Dated, Guwahati the 9th Oct. 2018

Copy for favour of information & needful to the:

1. PS to APC for information and record.
2. Commissioner & Secretaries, Departments of Panchayat and Rural Development/AR&T/ Industries & Commerce/ Agriculture/ Transport/ Finance/ A.H. & Veterinary/Handloom, Textiles & Sericulture/ Transformation and Development/ Urban Development/ Revenue & DM Department/ WPT&BC/ Information Technology/ Fisheries/ Coop.
3. Commissioner, Industries & Commerce/GMC/Transport
4. Commissioner & Spl. Secretary, Public Works Roads Deptt
5. Directors of- Land Requisition Acquisition & Reforms/ WPT&BC/ Agriculture/ Horticulture & FP/ A.H. & Veterinary/ Dairy Development/ Fishery/ Handloom & Textiles / Sericulture, Assam
6. Director of Research (Agri), Assam Agri University, Jorhat
7. Managing Director, WAMUL/ALPCO/ASWC/ AMTRON
8. CEO, ASAMB
9. Chief Engineer, PWRD (ARIASP & RIDF)
10. Resident Consultant IRRI/ILRI/CIP/WorldVeg
11. Local Representative, M&E Consultant for ACCSDP (M/s Deloitte)/ for APART (M/s Sutra)
12. Internal: All concerned by email.

Forwarded by,



(Vinod Seshan, IAS)

State Project Director, ARIAS Society


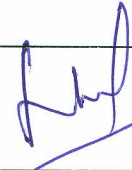



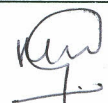

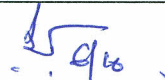
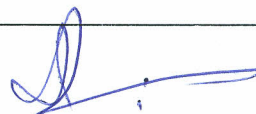
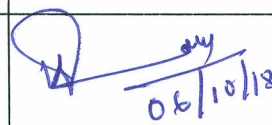
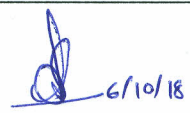
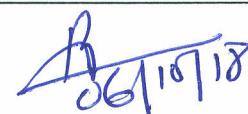

Appendix-1

Attendance Sheet

32nd Meeting of the Governing Body (GB) of ARIAS Society




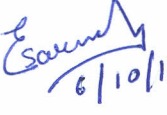
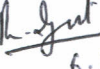
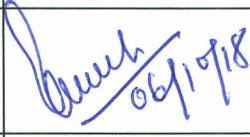
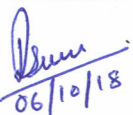




Date: 6th October, 2018
Time: 11.00 AM

Venue: Room No-214, Assam Administrative Staff College,
Khanapara.

Sl. no	Name of the Officer	Designation & Dept. / Organisation	Contact no /Email	Signature
1	Sri V.S Bhaskar, IAS	Addl. Chief Secretary to the Govt. of Assam, Agriculture Department and APC cum Chairman of the Governing Body(GB), ARIAS Society	Email: bhaskarvs2002@gmail.com	
2	Sn Vinod Seshanm	SAD, ARIAS Society		
3	MOLOY BORA	SECY TRANSFORMATION DEVT	mologybora@gmail.com	
4	Rakesh Kumar	Secretary Fishery		
5	Purnu Gupta	Industries & Commerce	pgeicassam@gmail.com	
6	Manoj Kr.	Commissioner Transport & Security	manojkr2002@gmail.com	
7	Panchali Kakati	Dy. Project Director n SBS, ARIAS Society	panchalikakati@arias.in	
8	Braya Mohan Choudhury	Nodal officer, P.W.R.D.	brajamchoudhury@gmail.com	
9	Ashok Bhattacharya	DR (Ag.) AACU, Jorhat	ashok_agra@yahoo.co.in	
10	Kushal Kr. Saikia	Chief Engineer, P.W.R.D	kushal.kr.saikia@gmail.com	
11	Dr. Pranab Kr. Mahanta	IDA, Directorate of Hort.	directorhortassam@gmail.com	
12	Bishnu Karol Bant	Director, Handloom & Textiles	bkbant2016@gmail.com	
13	Deheswan Bood	CEO, ASMB		

Sl No	Name of the Officer	Designation	Contact no /Email	Signature
14	Fakharuddin Ahmed ACS (Rtd)	Sr. Advisor ACCSDP ARIASS	8486593440 fahmed@ariass.in	F. Ahmed
15	Munindra Sherma ACS	MD, ASW 2 Jt Secy Corp Dept	9435063227	m. 06/10/18
16	Dr. Robin Sainia Asst. Director (AHA)	ADD. Director (AHA) A.H. & Veg. Dept.	9613488944	R. Sainia 6/10
17	Dr. Kanwar Singh IRRI	Resident Consultant	9720388988	K. S. 06/10/18
18	Utkal Kr. Sharma	Nodal officer, OPIU APART, Dairy Dev.	7002414592	U. K. S. 6/10/18
19	Ram Pratham Sarda	Scientist, IRRI	3435547126	R. Pratham
20	S. B. Bose	Managing Director, WAMUL	7086072872	S. B. Bose 06.10.2018
21	Gagan Sarma	Joint Director of Fisheries & NO-APART	99541-31080	G. Sarma 6/10/18
22	Mukla Nath Sainia	Director, Scientist	94351-09477 muklanath@sainia @gmail.com	M. Nath Sainia 6/10/18
23	M. G. Suman	Commissioner, GMC	96780-10456 gumawat@gnail.com	M. G. Suman
24	D. Jene.	Jt Secy, P. & R	9435054459	D. Jene. 6/10/18
25	Luby Sharma	Jt. Secy, Transport	9864105556	L. Sharma 6/10/18
26	M. C. Datta	Secretary, Cooperator	98640-78735	M. C. Datta 6/10/18
27	D. Ray Chaudhuri	P. Managmt, (M&E) Sutra Consulting	9830888836	D. Ray Chaudhuri 6/10/18
28	M. S. Maniraman	Director Agri		M. S. Maniraman

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Sl No	Name of the Officer	Designation	Contact no /Email	Signature
29	Dr. D. Borhekken	Resident Consultant Worldveg	devajit.borhekken @worldveg.org	
30	Sreemant Phukan	M&E Specialist ARIAS Society	sreemantphukan @arias.in	
31	Mustaque Rehman	OSD to OSD & Sr. Proc Specialist	mustaquerehman@ arias.in	 6/10/18
32	Etali Sarmah	Agribusiness Specialist, CPIU	etalimanage07@ gmail.com	 6/10/18
33	Bedanga Badolei	Enterprise Cluster Specialist (ECS) ARIAS Society	bedanga@arias.in	Bedanga Badolei 6/10/18
34	Dr. Bidyut Tyagi-Dan	Dairy Livestock Coordinator ARIAS Society	bidyutyagi-dan@arias. in	 6.10.18.
35	Pranjal Bhowmik	PME, ARIASS	pranjalbhowmik@ arias.in	 06/10/18
36	Rehana Sultana	PME, ARIASS	rehanasultana@ arias.in	 06/10/18
37	Lishiraj Paul	OA		 6/10/18
38	Jayanta Sharma	E.E. ARIASS	jayantasharma @arias.in	
39	Probin Bhandi	ce, ARIASS	probinbhandi@ arias.in	
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